

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS
Governing Board of APEX Academy and Matrix for Success Academy
REGULAR MEETING MINUTES
5:00 PM, Tuesday August 22, 2017

I. Call to Order

Meeting was called to order at 5:02PM.

II. Roll Call

	Present	Absent
• Ms. Gail Shaw-Hawkins	<u>X</u>	_____
• Ms. Jody Molodow	<u>X</u>	_____
• Mr. Rodney Hargrove	_____	<u>X</u>
• Ms. June Getz	<u>X</u>	_____
• Ms. Marla Mattenson	<u>X</u>	_____

III. Approval of Minutes

A. July 25, 2017 Minutes

*July 25, 2017 Board meeting minutes reviewed. Moved by Molodow, Second by Shaw-Hawkins; the following vote took place: Meeting Minutes were **Approved** by the following vote: AYES- Shaw-Hawkins, Getz, Mattenson, Molodow . NAYES – 0, Abstain – 0. Absent – Hargrove*

IV. Directors’ Updates

- A. Charter news and advocacy
- B. APEX, Matrix, and DP
- C. Enrollment, Unaudited actuals

Director Lopez and Paz updated the governing board on the development of the DPNG education platform, indicating that they expect a demo to be completed by December 2017. Directors stated that enrollment numbers thus far are a challenge, however Director Paz would be getting more involved with enrollment in next two months. Director Paz and Lopez updated the board on initial location scouting for the Matrix for Success Academy, ongoing conversations with LAUSD facilities people, and overall strategy of enrollment flow for the Matrix.

V. Business for Review and Discussion

- A. Certificated/Classified Staff Update
- B. Governing Board member recruitment.

Director Lopez provided overview on staffing challenges and highlighted the foreign language vacancy created the week before school started. Position has been posted and candidates had already been applying. Directors thanked Allison Hendrick for her interest to serve on governing board.

VI. Business for Action

- A. Review of Updated June 2017 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy.

Gordon Engstrom and Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the updated statements for June 2017. Moved by Molodow, seconded by Getz, the following vote took place:

***Item A** was **Approved** by the following vote: AYES- Shaw-Hawkins, Mattenson, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Hargrove*

- B. Review and approval of July 2017 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy

***Item B** was postponed to September governing board meeting.*

- C. Review of Unaudited Actuals Financial Report for FY2016-17

Unaudited actuals report for FY 2016-17 was reviewed by Gordon Engstrom and Ayanthy Peiris from ExEd. Director Lopez stated that enrollment challenges due to the transition of leadership will be reflected in the first half of the 2011-18 school year from a financial standpoint. Moved by Getz, seconded by Hargrove, the following vote took place:

***Item C** was **Approved** by the following vote: AYES- Shaw-Hawkins, Mattenson, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Hargrove*

- D. Recommendation for approval of documents to authorize Electronic Funds Transfer (EFTs) of all funds received by LACOE on behalf of APEX to Hanmi bank account.

Gordon Engstrom from ExEd. Director Lopez explained that with the establishment of Hanmi Bank banking relationship that the establishment of new EFT was necessary receipt of LCCF revenue and other state revenue for the school. Moved by Molodow, seconded by Getz, the following vote took place:

Item D was **Approved** by the following vote: AYES- Shaw-Hawkins, Mattenson, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Hargrove

- E. Recommendation to approve 2017-18 CharterLife Services Contract, and corresponding monthly recurring payments. CharterLife is the broker procuring and processing the organization’s health benefits package (medical, dental, vision, and life insurance). Package is preliminarily forecasted to cost approximately \$590K based on assumptions from 2016-17 with monthly payments between \$40K-\$55K depending on employee categories. As a conversion school APEX’s benefits package mirror LAUSD’s.

Director Lopez explained that the benefits package with CharterLife includes medical, dental, vision and life insurance closely mirroring the benefits offered by the LAUSD. As a conversion charter school, the benefits remained largely similar to LAUSD’s. Moved by Mattenson, seconded by Getz, the following vote took place:

Item E was **Approved** by the following vote: AYES- Shaw-Hawkins, Mattenson, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Hargrove

F. Governing Board member appointment and elections

June Getz recommended electing Allison Hendrick to the governing board. She conferenced with her over the phone and based on the conference she expressed that she felt that Allison Hendrick will bring much needed charter sector knowledge and advocacy. Moved by Shaw-Hawkins, seconded by Getz, the following vote took place:

Item F was **Approved** by the following vote: AYES- Shaw-Hawkins, Mattenson, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Hargrove

VII. Public Comment

A. TBD

VIII. Closed Session

Personnel (Government Code Section 54957)

Employee Discipline/Dismissal/Release

No closed session held

IX. Adjournment

a. Meeting was adjourned at 6:02PM

Moved by Shaw-Hawkins, seconded by Molodow, the following vote took place:

Adjournment was **Approved** by the following vote: AYES- Berns, Shaw-Hawkins, Mattenson, Hargrove, Getz. NAYES – 0, Abstain – 0. Absent – Hargrove

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550.

Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: www.apexacademy.org