

**PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS**  
**Governing Board of APEX Academy and Matrix for Success Academy**  
**REGULAR MEETING ORDER OF BUSINESS**

1309 N. Wilton Place, Los Angeles, CA 90028 – Bernstein Library  
 1010 E. 34<sup>th</sup> Street, Los Angeles, CA 90011 – Room 1  
 COVID19 SOCIAL DISTANCING - TELECONFERENCE MTG.  
**4:00 PM, Tuesday November 16, 2021**

Join Zoom Meeting <https://us02web.zoom.us/j/3773149231?pwd=eXJuQXdaNjB3WDhYRHdwMk9SR2JPZz09>  
 Meeting ID: 377 314 9231      Passcode: 891427  
 Dial by your location +1 929 436 2866 US (New York) +1 253 215 8782 US (Tacoma) +1 301 715 8592 US (Germantown)  
 +1 312 626 6799 US (Chicago) +1 346 248 7799 US (Houston) +1 669 900 6833 US (San Jose)  
 Find your local number: <https://us02web.zoom.us/j/3773149231?pwd=eXJuQXdaNjB3WDhYRHdwMk9SR2JPZz09>

**I. Call to Order**

Meeting was called to order at \_\_\_\_\_.

**II. Roll Call**

	Present	Absent
• Jody Molodow	_____	_____
• June Getz	_____	_____
• Marla Mattenson	_____	_____
• Allison Hendrick	_____	_____
• Lynnette Jenkins	_____	_____
• Mary Jane Wagle	_____	_____

**III. Approval of Minutes**

A. October 26, 2021- Regular Meeting

**IV. Directors' Updates**

- A. Enrollment, attendance update
- B. HR/Staff Update – COVID Guidance Update
- C. APEX Academy – Admin Update – D. Tran
- D. Matrix for Success Academy – Admin Update – Dr. R. Brooks

**V. Business for Review and Discussion**

- A. School Facilities
- B. Annual Brown Act Training
- C. AB361 Compliance
- D. Educator Effectiveness Funding Block Grant – PUBLIC HEARING/MEETING  
 Per CDE guidance, the plan must be explained in a public meeting of the governing body of the charter school, before its adoption in a subsequent public meeting.

**VI. Business for Action**

- A. Review of September 2021 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy and Matrix for Success Academy.
- B. Review and approval of Pandemic Employee Retention Initiative. Given employment shortages affecting the education sector along with local school districts and authorizer’s (LAUSD) retention initiatives, employee retention has and likely will continue to be a challenge.
- C. Review and approve payments and recurring payments to vendors (Over \$10K - MOUs, contracts. Lease, etc.). Vendor includes: FinalSite – A comprehensive contract for APEX Academy’s launching of an enrollment recruiting campaign that includes, new website development, marketing plan, CMS, CRM, automated enrollment system, school community communication system, and other features (would eventually eliminate a couple other platforms currently in use).
- D. Approve AB361 Compliance Resolution; it provides that if a state of emergency remains in place, a local agency must make certain findings by majority vote every 30 days, to continue using the bill’s exemption to the Brown Act teleconferencing rules.
- E. Review, certification, and approval of Matrix for Success Academy NCB Compliance. As approved at earlier meeting resolution and policy, Governing Board certifies ongoing full compliance of NCB documentation and ADA reports at every regular meeting for every attendance month/learning period throughout the school year.

**VII. Public Comment**

A. TBD

**VIII. Closed Session**

Personnel (Government Code Section 54957)

a. Executive Director

**IX. Adjournment**

a. Meeting was adjourned at\_\_\_\_\_.

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: [www.apexacademy.org](http://www.apexacademy.org)