

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS
Governing Board of APEX Academy and Matrix for Success Academy
REGULAR GOVERNING BOARD MEETING MINUTES

1309 N. Wilton Place, Los Angeles, CA 90028 – Bernstein Library
1010 E. 34th Street, Los Angeles, CA 90011 – Room 1
COVID19 SOCIAL DISTANCING - TELECONFERENCE MTG.
4:00 PM, Tuesday November 16, 2021

Join Zoom Meeting <https://us02web.zoom.us/j/3773149231?pwd=eXJuQXdaNjB3WDhYRHdwMk9SR2JPZz09>

Meeting ID: 377 314 9231 Passcode: 891427

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I. Call to Order

Meeting was called to order at 4:07PM.

II. Roll Call

	Present	Absent
● Jody Molodow	_____	<u>X</u>
● June Getz	_____	<u>X</u>
● Marla Mattenson	<u>X</u>	_____
● Allison Hendrick	<u>X</u>	_____
● Lynnette Jenkins	<u>X</u>	_____
● Mary Jane Wagle	<u>X</u>	_____

III. Approval of Minutes

A. October 26, 2021- Regular Meeting

October 26, 2021, Board meeting minutes were reviewed. Moved by Mattenson, Second by Jenkins; the following vote took place:

Meeting Minutes were Approved by the following vote: AYES- Mattenson, Hendrick, Wagle, Jenkins. NAYES – 0, Abstain – 0. Absent – Getz, Molodow.

IV. Directors' Updates

- A. Enrollment, attendance update
- B. HR/Staff Update – COVID Guidance Update
- C. APEX Academy – Admin Update – D. Tran
- D. Matrix for Success Academy – Admin Update – Dr. R. Brooks

Director Lopez reviewed latest COVID-19 vaccination push for students and guidance from District and County. Site administrator Richelle Brooks from Matrix provided updated enrollment and ADA data, she reported that in-person support groups will continue to grow as vaccination and testing continue to increase. Principal Tran of APEX updated the board on enrollment and ADA, while stating that vaccination rates continue to increase as clinics have been scheduled for onsite vaccinations.

V. Business for Review and Discussion

- A. School Facilities
- B. Annual Brown Act Training
- C. AB361 Compliance
- D. Educator Effectiveness Funding Block Grant – PUBLIC HEARING/MEETING
Per CDE guidance, the plan must be explained in a public meeting of the governing body of the charter school, before its adoption in a subsequent public meeting.

Administrator Woelke updated the Board on the Educator Effectiveness Funding Block Grant, indicating that this will allow us to continue to support our teachers' professional development and wellness; this new funding will offset expenses already in place to support our staff; feedback and input was received and discussed. Director Lopez provided a review of the AB361 compliance rules as it affects Brown Act compliance moving forward with board meetings. Director Lopez provided a brief update on facilities for both APEX and Matrix. Director Lopez and Governing Board went through the Annual Brown Act Training, which included discussion of the implications of the AB361 resolutions needed in order to maintain Brown Act Compliance.

VI. Business for Action

- A. Review of October 2021 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy and Matrix for Success Academy.

Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the October 2021, financials. Moved by Mattenson, Second by Jenkins; the following vote took place:

Item A was Approved by the following vote: AYES- Mattenson, Hendrick, Wagle, Jenkins. NAYES – 0, Abstain – 0. Absent – Getz,

Molodow.

- B. Review and approval of Pandemic Employee Retention Initiative. Given employment shortages affecting the education sector along with local school districts and authorizer's (LAUSD) retention initiatives, employee retention has and likely will continue to be a challenge.

Director Lopez reviewed the proposed employee retention initiative, highlighting the vacant positions at APEX and difficulty finding credential teachers and staff in general; Director Lopez highlighted the previous year's staff retention rate of over 90%, while also providing a review of how retention issues are affecting staffing at other schools and the LAUSD. Moved by Mattenson, Second by Molodow; the following vote took place:

Item B was Approved by the following vote: AYES- Mattenson, Hendrick, Wagle, Jenkins. NAYES – 0, Abstain – 0. Absent – Getz, Molodow.

- C. Review and approve payments and recurring payments to vendors (Over \$10K - MOUs, contracts. Lease, etc.). Vendor includes: FinalSite – A comprehensive contract for APEX Academy's launching of an enrollment recruiting campaign that includes, new website development, marketing plan, CMS, CRM, automated enrollment system, school community communication system, and other features (would eventually eliminate a couple other platforms currently in use).

Principal Tran reviewed the comprehensive proposed contract with FinalSite, while focusing on the need to invest in recruitment and outreach actions given the declining enrollment in the APEX area affecting all schools, both charters and District. Board members asked clarification on deliverables and timelines included, while concurring on the need. Moved by Jenkins, Second by Wagle; the following vote took place:

Item C was Approved by the following vote: AYES- Mattenson, Hendrick, Wagle, Jenkins. NAYES – 0, Abstain – 0. Absent – Getz, Molodow.

- D. Approve AB361 Compliance Resolution; it provides that if a state of emergency remains in place, a local agency must make certain findings by majority vote every 30 days, to continue using the bill's exemption to the Brown Act teleconferencing rules.

Director Lopez reviewed and discussed the recently approved AB361, directing LEAs and other government entities to resolve and notice based on health conditions/mandates to remain meeting remotely in-advance and during regular meetings. Moved by Jenkins, Second by Wagle; the following vote took place:

Item D was Approved by the following vote: AYES- Mattenson, Hendrick, Wagle, Jenkins. NAYES – 0, Abstain – 0. Absent – Getz, Molodow.

- E. Review, certification, and approval of Matrix for Success Academy NCB Compliance. As approved at earlier meeting resolution and policy, Governing Board certifies ongoing full compliance of NCB documentation and ADA reports at every regular meeting for every attendance month/learning period throughout the school year.

Matrix Site administrator Brooks reviewed compliance certifications and related documents for school months ended and completed prior to the present Governing Board meeting date. Moved by Jenkins, Second by Hendrick; the following vote took place:

Item E was Approved by the following vote: AYES- Mattenson, Hendrick, Wagle, Jenkins. NAYES – 0, Abstain – 0. Absent – Getz, Molodow.

VII. Public Comment

- A. TBD

No public comment

VIII. Closed Session

Personnel (Government Code Section 54957)

- a. Executive Director

No closed session held

IX. Adjournment

- a. Meeting was adjourned at 5:27PM.

Moved by Mattenson, Second by Hendrick; the following vote took place:

Adjournment was Approved by the following vote: AYES- Mattenson, Hendrick, Wagle, Jenkins. NAYES – 0, Abstain – 0. Absent – Getz, Molodow

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: www.apexacademy.org