

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS
Governing Board of APEX Academy and Matrix for Success Academy
REGULAR MEETING MINUTES
11:00 AM, Saturday January 26, 2019

I. Call to Order

Meeting was called to order at 11:08AM.

II. Roll Call

	Present	Absent
● Ms. Gail Shaw-Hawkins	<u>X(11:20AM)</u>	_____
● Ms. Jody Molodow	<u>X</u>	_____
● Ms. June Getz	<u>X</u>	_____
● Ms. Marla Mattenson	<u>X</u>	_____
● Ms. Allison Hendrick	<u>X</u>	_____
● Lynnette Jenkins	<u>X</u>	_____
● Mary Jane Wagle	<u>X</u>	_____

III. Approval of Minutes

A. November 27, 2018 and October 6, 2018 Vision Retreat

November 27, 2018 Regular Board meeting minutes were reviewed. Moved by Molodow, Second by Mattenson; the following vote took place:

Meeting Minutes were Approved by the following vote: AYES- Molodow, Hendrick, Jenkins, Wagle, Mattenson, Getz. NAYES – 0, Abstain – 0. Absent – Shaw

IV. Directors' Updates

- A. APEX, Matrix Facility/Prop39/staffing, and DPNG learning platform
- B. Enrollment, attendance
- C. Academic achievement update

Director Lopez provided an update on ongoing facilities related matters with APEX Academy, inclusive of current Prop39 room offer. Enrollment information was provided for both APEX and Matrix; it was indicated that while APEX expects a few more students to be enrolled, Matrix expects to double its enrollment within the next month, as canvassing and school visits and connections in the area are beginning to pay off in terms of enrollment. Director Paz revisited the academic gains reflected in the cohort grad rate and A-G completion of the 2018 class.

V. Business for Review and Discussion

- A. Certificated/Classified Staff Update
- B. PazLo Capital Fundraising Campaign 1, 2, 3 Years
- C. Matrix for Success Academy Fiscal Stabilization Plan
- D. Brown Act Training

Brown Act training was conducted for the Governing Board and Directors. Director Paz reviewed the Fundraising campaign planned and develop with assistance and input from board members Hendrick, Mattenson, and Wagle, expressing that the overall goal is ambitious, yet necessary to put the organization in a long term fiscal health track. While the campaign will be anchored by a GoFundMe page, all social media portals will be created and activated to maximize exposure. Additionally, Mr. Paz indicated that content in the form of videos, pics, and similar digital content will be created over the next month to launch the campaign. Director Lopez indicated that regarding Matrix's fiscal health, additional cuts will be made in the coming month to minimize the net loss forecasted for the fiscal year 2018-19.

VI. Business for Action

- A. Review and approval of Nov/Dec 2018 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy and Matrix for Success Academy.

Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the November and December financials. Moved by Wagle, Second by Jenkins; the following vote took place:

Item A was Approved by the following vote: AYES- Shaw, Hendrick, Jenkins, Wagle, Mattenson, Getz, Molodow. NAYES – 0, Abstain – 0. Absent – 0

- B. Review and approval of comprehensive Fundraising Campaign Plan, inclusive of opening of account necessary for establishment of a GoFundMe campaign page as required of non-profit organizations by GoFundMe.

Directors Paz and Lopez reviewed GoFundMe fundraising campaign and proceeded to explain the requirements for non-profit organizations within the GoFundMe fundraising platform, inclusive of the need to open a PayPal account for fund to be directed to for the organization once campaign is launched. Moved by Hendrick, Second by Getz; the following vote took place:

Item B was Approved by the following vote: AYES- Shaw, Hendrick, Jenkins, Wagle, Mattenson, Getz, Molodow. NAYES – 0, Abstain – 0. Absent – 0

- C. Recommendation to approve application for Charter School Revolving Loan Fund Program for Matrix for Success Academy. This is a program that provides low-interest loans of up to \$250,000 to new charter schools to assist them with meeting the purposes of the school’s approved charter. The program is available to any charter school that is not a conversion of an existing public school, and that has not yet completed the full term of its initial charter.

Directors Lopez reviewed the requirements for the Charter School Revolving Loan Fund Program. While this loan will not impact the current fiscal year, it will be helpful in solving cash flow issues expected during the first half of fiscal year 2019-20. Moved by Getz, Second by Jenkins; the following vote took place:

Item C was Approved by the following vote: AYES- Shaw, Hendrick, Jenkins, Wagle, Mattenson, Getz, Molodow. NAYES – 0, Abstain – 0. Absent – 0

VII. Public Comment

A. TBD

No public comment

VIII. Closed Session

Personnel (Government Code Section 54957)

No closed session held

IX. Adjournment

a. Meeting was adjourned at 12:40PM.

Moved by Wagle, Second by Jenkins; the following vote took place:

Adjournment Approved by the following vote: AYES- Shaw, Hendrick, Jenkins, Wagle, Mattenson, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – 0

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550.

Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321.

The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: www.apexacademyia.org