

**PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS**  
**Governing Board of APEX Academy and Matrix for Success Academy**  
**REGULAR MEETING MINUTES**  
**5:00 PM, Tuesday June 11, 2019**

**I. Call to Order**

Meeting was called to order at 5:09PM.

**II. Roll Call**

	Present	Absent
● Ms. Gail Shaw-Hawkins	<u>X</u>	_____
● Ms. Jody Molodow	<u>X</u>	_____
● Ms. June Getz	<u>X</u>	_____
● Ms. Marla Mattenson	<u>X</u>	_____
● Ms. Allison Hendrick	<u>X</u>	_____
● Lynnette Jenkins	<u>X(5:30PM)</u>	_____
● Mary Jane Wagle	<u>X</u>	_____

**III. Approval of Minutes**

A. April 23, May 21, 2019

*April 23 and May 21, 2019 Regular Board meeting minutes were reviewed. Moved by Molodow, Second by Hendrick; the following vote took place:*

*Meeting Minutes were Approved by the following vote: AYES- Molodow, Shaw-Hawkins, Hendrick, Wagle, Mattenson, Getz. NAYES – 0, Abstain – 0. Absent – Jenkins*

**IV. Directors' Updates**

A. APEX, Matrix Facility/Prop39 Dispute Resolution/staffing, and DPNG learning platform

B. Enrollment, attendance

C. Academic achievement update – Matrix NWEA results, Matrix Graduates, APEX Graduation Statistics

*Director Lopez shared data on the graduating class of 2019, highlighting the six Matrix graduates participating in the APEX graduation ceremony. Directors Paz updated the Board on facilities Dispute Resolution and ongoing negotiations with LAUSD regarding the loss of space on 3<sup>rd</sup> floor, significantly affecting the contiguous space of APEX and Bernstein HS. Update was also provided on expected LAUSD potential overallocation charges from the last 3 years. ExEd staff also expressed concern that over allocation fees are being levied on other charter schools. FUA has not yet been finalized. Director Paz updated Board on the DPNG learning platform and the plans for addition of content and curriculum in the months of June and July.*

**V. Business for Review and Discussion**

A. Certificated/Classified Staff Update

B. Matrix for Success Academy LCAP Update/Plan/Addendum and Budget

C. APEX Academy LCAP Update/Plan/Addendum and Budget

D. Matrix for Success Academy Fiscal Stabilization Plan Update

E. Matrix for Success Academy – PCSGP Monitoring and Audit Report Update

F. Matrix for Success Academy – LAUSD Oversight Report review

*Director Lopez provided an overall staffing report highlighting changes in Matrix leadership to take place over the next two weeks. Director Lopez reviewed the Federal Addendum for both APEX Academy and Matrix for Success Academy, drawing parallels to LCAP Goals and AMOs. Director Lopez stated that the APEX Academy leadership has been aligning LCAP goals and AMOs into the current WASC action goals and plan being developed for the upcoming WASC Full Self-Study Visit in the Fall 2019.*

*Director Lopez provided an update on the Matrix PCSGP Monitoring process, stating that once the budget process is completed and approved by the Governing Board we will be able to provide the remaining documentation to CA CDE.*

*Director Paz updated the Board regarding Matrix work on curriculum for the upcoming 2019-20 school year starting on July 1.*

*Director Lopez reviewed the Oversight Report from LAUSD for Matrix for Success Academy, noting the low rating within the "Fiscal" portion of the report, a direct reflection of the financial issues faced deriving from the facilities and enrollment challenges experienced during the first 6 months of operations.*

**VI. Business for Action**

A. Review and approval of April 2019 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy and Matrix for Success Academy.

*Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the April 2019 financials. Net loss for APEX and Matrix was discussed as well as current year P2 numbers impacting the budget for 2019-20. Moved by Wagle, Second by Mattenson; the following vote took place:*

**Item A was Approved** by the following vote: *AYES- Getz, Molodow, Hendrick, Jenkins, Wagle, Mattenson, Shaw-Hawkins. NAYES – 0, Abstain – 0. Absent – 0*

- B. Review and approval of the 2019-20 APEX Academy Budget, LCAP and LCAP Addendum. This APEX Budget documents and corresponding compliance plans are submitted to both LAUSD and LACOE on or before June 30, 2019. LCAP Addendum is submitted to CA CDE for ongoing federal title funding programs review and monitoring. We are transitioning the submission from offline upload to the use of the LACOE eLCAP platform.

*Reports for Item B not available. To be included at future meeting.*

- C. Review and approval of the 2019-20 Matrix for Success Academy Budget, LCAP, and LCAP Addendum. This Matrix Budget documents and corresponding compliance plans are submitted to both LAUSD and LACOE on or before June 30, 2019. LCAP Addendum is submitted to CA CDE for ongoing federal title funding programs review and monitoring. We are transitioning the submission from offline upload to the use of the LACOE eLCAP platform.

*Reports for Item C not available. To be included at future meeting.*

- D. Recommendation to approve APEX’s Spring Consolidated Application Reporting (CAR) forms.

*Ayanthy Peiris from ExEd, provided review and forms related to filing of CAR forms for APEX Academy. Moved by Hendrick, Second by Jenkins; the following vote took place:*

**Item D was Approved** by the following vote: *AYES- Getz, Molodow, Hendrick, Jenkins, Wagle, Mattenson, Shaw-Hawkins. NAYES – 0, Abstain – 0. Absent – 0*

- E. Recommendation to approve Matrix’s Spring Consolidated Application Reporting (CAR) forms.

*Ayanthy Peiris from ExEd, provided review and forms related to filing of CAR forms for APEX Academy. Moved by Mattenson, Second by Getz; the following vote took place:*

**Item E was Approved** by the following vote: *AYES- Getz, Molodow, Hendrick, Jenkins, Wagle, Mattenson, Shaw-Hawkins. NAYES – 0, Abstain – 0. Absent – 0*

- F. Review and approve APEX Academy’s EPA Spending Plan.

*Director Lopez and Ayanthy Peiris from ExEd, reviewed EPA compliance certification for APEX Academy, stating that funds were used toward teacher salaries as prescribed by EPA funds regulations. Moved by Molodow, Second by Jenkins; the following vote took place:*

**Item F was Approved** by the following vote: *AYES- Getz, Molodow, Hendrick, Jenkins, Wagle, Mattenson, Shaw-Hawkins. NAYES – 0, Abstain – 0. Absent – 0*

- G. Review and approve Matrix for Success Academy’s EPA Spending Plan.

*Director Lopez and Ayanthy Peiris from ExEd, reviewed EPA compliance certification for Matrix, stating that funds were used toward teacher salaries as prescribed by EPA funds regulations. Moved by Wagle, Second by Molodow; the following vote took place:*

**Item G was Approved** by the following vote: *AYES- Getz, Molodow, Hendrick, Jenkins, Wagle, Mattenson, Shaw-Hawkins. NAYES – 0, Abstain – 0. Absent – 0*

- H. Review and approval of CharterSafe Insurance Package for 2019-20. This package includes worker’s comp, board liability coverage, and all other required insurance coverages as included in charter petition.

*Reports for Item H not available. To be included at future meeting.*

- I. Recommendation to approve food vendor contract extension for Revolution Foods for 2019-20. Bids were considered and reviewed and the recommendation is to continue with current vendor for the upcoming year, given variables inclusive of flexibility and equipment provided.

*Reports for Item I not available. To be included at future meeting.*

- J. Adopt Governing Board meeting calendar for 2019-2020.

*Director Lopez presented a suggested calendar of meetings for adoption for the 2019-20 school year. Governing Board discussed potential conflicts and suggested changes. Moved by Getz, Second by Jenkins; the following vote took place:*

*Item J was Approved by the following vote: AYES- Getz, Molodow, Hendrick, Jenkins, Wagle, Mattenson, Shaw-Hawkins. NAYES – 0, Abstain – 0. Absent – 0*

**VII. Public Comment**

- A. TBD

*No public comment.*

**VIII. Closed Session**

- Personnel (Government Code Section 54957)

*No closed session held*

**IX. Adjournment**

- a. Meeting was adjourned at 6:58PM.

*Moved by Molodow, Second by Shaw-Hawkins; the following vote took place:*

*Adjournment Approved by the following vote: AYES- Getz, Molodow, Hendrick, Jenkins, Wagle, Mattenson, Shaw-Hawkins. NAYES – 0, Abstain – 0. Absent – 0*

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting. Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: [www.apexacademy.org](http://www.apexacademy.org)