

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS
Governing Board of APEX Academy and Matrix for Success Academy
REGULAR GOVERNING BOARD MEETING MINUTES

1309 N. Wilton Place, Los Angeles, CA 90028 – Bernstein Library
1010 E. 34th Street, Los Angeles, CA 90011 – Room 1
COVID19 SOCIAL DISTANCING - TELECONFERENCE MTG.

4:00 PM, Tuesday June 29, 2021

I. Call to Order

Meeting was called to order at 4:06PM.

II. Roll Call

	Present	Absent
• Jody Molodow	_____	_____
• June Getz	_____	_____
• Marla Mattenson	_____	_____
• Allison Hendrick	_____	_____
• Lynnette Jenkins	_____	_____
• Mary Jane Wagle	_____	_____

III. Approval of Minutes

A. April 27, 2021- Regular Meeting, May 18, 2021 – Meeting, May 25, 2021- Regular Meeting

April 27, May 18 and May 25, 2021, Board meeting minutes were reviewed. Moved by Mattenson, Second by Hendrick; the following vote took place:

Meeting Minutes were Approved by the following vote: AYES- Mattenson, Jenkins, Hendrick, Wagle. NAYES – 0, Abstain – 0. Absent – Getz, Molodow.

IV. Directors' Updates

- A. Enrollment, attendance update
- B. HR/Staff Update
- C. APEX Academy – Admin Update
- D. Matrix for Success Academy – Admin Update

Director Lopez provided an update on enrollment and ADA for both APEX Academy and Matrix. Lopez stated that while APEX has been on a enrollment decline, relief funds have benefited it more as a classroom based school; and while Matrix can grow and expand, it has received less relief funds and was affected by the enrollment cap put in place by the budget trailer bill for 2020-21.

Susan Huitron provided an HR update inclusive of the hiring of new administrators at both APEX and matrix for the 2021-22 school year. She also reported on the COVID-19 testing program being out in place at the schools as we move to reopening the sites. Admin Woelke, from Matrix, discussed the plans to begin an enrollment and outreach campaign in the community as we seek to expand enrollment over the next 2-3 months; staffing related to our outreach and recruitment was discussed in light of the ELO fund received thus far.

V. Business for Review and Discussion

- A. LCAP Review - APEX Academy, Matrix for Success Academy.
- B. LCAP Public Hearing – APEX Academy, Matrix for Success Academy.
- C. 2021-22 Budget Review - Matrix plan for enrollment growth, APEX enrollment adjustments.
- D. School operations – Hanmi Bank Signature cards updates, school re-opening.
- E. PazLo and School leadership changes update.
- F. Local Indicators included in LCAPs.
- G. Review of Notice of Concern (NOC) and response provided to authorizer.

Director Lopez reviewed the LCAPs and related documents, highlighting the goals and metrics, inclusive of the local indicator metrics being included. Stakeholder involvement during the pandemic period was highlighted as a success given the challenging circumstances. Ayanthy Peiris provided a fiscal review of the LCAP budget overview for parents. Additionally, she reviewed funding sources as they relate to the LCAP and budgets, inclusive of Expanded Learning Grants, the ESSER I, II, and III funds.

Director Lopez discussed the various compliance and plan items that will likely be required to go along with the funding sources shared about, inclusive of the LCAP, a Re-opening Plan, and related safety plans.

Director Lopez reviewed the response provided to authorizer regarding a Notice of Concern related to Matrix's low enrollment and plan to address the concerns as delineated on the response. Lopez gave an update on expected leadership changes at the schools, inclusive of administrators at the school sites. Operational discussion included the need to update signature cards, given the departure of Alfonso Paz.

VI. Business for Action

- A. Review and approval of the 2021-22 School Budgets for APEX Academy and Matrix for Success Academy.

Ayanthy Peiris from ExEd, provided a full review of the budgets for both APEX Academy and Matrix for Success Academy, noting positive net income and equity for both schools. Director Lopez expanded on the net income increases given expected one-time federal funds from the various stimulus legislation for both schools. Moved by Wagle, Second by Jenkins; the following vote took place:

Item A was Approved by the following vote: AYES- Mattenson, Jenkins, Hendrick, Wagle. NAYES – 0, Abstain – 0. Absent – Getz, Molodow.

- B. Review and approval of the 2019-20 LCAP Updates and 2020-21 Learning Continuity Plan (LCP) Updates for APEX Academy and Matrix for Success Academy. These updates are compliance documents and the result of legislation to support schools during the indicated school years, mitigating learning loss, and provision of student supports toward re-engagement in indicated years.

Director Lopez reviewed the 2019-20 LCAP Updates and the 2020-21 LCP Updates for both APEX Academy and Matrix for Success Academy, highlighting the actions taken related to learning loss mitigation. Moved by Wagle, Second by Jenkins; the following vote took place:

Item B was Approved by the following vote: AYES- Mattenson, Jenkins, Hendrick, Wagle. NAYES – 0, Abstain – 0. Absent – Getz, Molodow.

- C. Review and Recommendation for approval of the 2021-22 LCAP (Local Control Accountability Plan), inclusive of Budget Overview for Parents (LCAP BOP) and Local Indicators for APEX Academy and Matrix for Success Academy. This LCAPs are new plans for each school due along with the respective 2021-22 Budgets for the schools.

Director Lopez reviewed the 2021-22 New LCAPs, the LCAP BOP, and the Local Indicators included within the plans for both APEX Academy and Matrix for Success Academy. Lopez highlighted the goals and proposed metrics to adopt, but also indicated that the metrics and outcomes can be revised, especially as uncertainty still exists due to COVID-19 and what the 2021-22 school year may look like. Moved by Wagle, Second by Jenkins; the following vote took place:

Item C was Approved by the following vote: AYES- Mattenson, Jenkins, Hendrick, Wagle. NAYES – 0, Abstain – 0. Absent – Getz, Molodow.

- D. Recommendation for Approval of 2021-22 EPA Spending plan. This is a compliance action to ensure funds from the Education Protection Account (EPA) are being used for certificated teacher salaries.

Ayanthy Peiris from ExEd, provided a review of the EPA spending plans for both APEX Academy and Matrix for Success Academy. Moved by Wagle, Second by Jenkins; the following vote took place:

Item D was Approved by the following vote: AYES- Mattenson, Jenkins, Hendrick, Wagle. NAYES – 0, Abstain – 0. Absent – Getz, Molodow.

- E. Review and approve recurring payments to vendors (MOUs, contracts. Lease, etc.). Vendors include, CharterSafe, Revolution Foods.

Item postponed. No action taken.

- F. Review, certification, and approval of Matrix for Success Academy NCB Compliance. As approved at earlier meeting resolution and policy, Governing Board certifies ongoing full compliance of NCB documentation and ADA reports at every regular meeting for every attendance month/learning period throughout the school year.

No action taken. No new certifications within this month.

- G. Approval of PazLo Board Officers for 2021-22.

Approved at previous meeting.

- H. Approval of PazLo Bank signers.

Approved at previous meeting.

- I. Recommendation to approve Governing Board Meeting Calendar for FY 2021-22.

Director Lopez shared and reviewed the meeting calendar for 2021-22. Moved by Wagle, Second by Jenkins; the following vote took place:

Item I was Approved by the following vote: AYES- Mattenson, Jenkins, Hendrick, Wagle. NAYES – 0, Abstain – 0. Absent – Getz, Molodow.

VII. Public Comment

- A. TBD

No public comment.

VIII. Closed Session

- Personnel (Government Code Section 54957)

- a. Executive Director(s) review
 - i. Separation – Resignation, Alfonso Paz

Report out: Co-Executive Director provided his resignation to the Governing Board. Governing Board accepted resignation. Given Paz's 14-year tenure with APEX since its inception as an LAUSD school, the Board discussed consideration for consultant agreement to ensure continuity of supports, transfer of institutional knowledge, and given new administrators, necessary advisory support.

IX. Adjournment

- a. Meeting was adjourned at 5:28PM.

Moved by Hendrick, Second by Wagle; the following vote took place:

Adjournment Approved by the following vote: AYES- Mattenson, Jenkins, Hendrick, Wagle. NAYES – 0, Abstain – 0. Absent – Getz, Molodow.

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321.

The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: www.apexacademyia.org