

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS
Governing Board of APEX Academy and Matrix for Success Academy
REGULAR GOVERNING BOARD MEETING MINUTES

1309 N. Wilton Place, Los Angeles, CA 90028 – Bernstein Library
1010 E. 34th Street, Los Angeles, CA 90011 – Room 1
4:00 PM, Tuesday March 28, 2023

I. Call to Order

Meeting was called to order at 4:08PM.

II. Roll Call

	Present	Absent
● Jody Molodow	X_____	_____
● June Getz	X_____	_____
● Marla Mattenson	_____	X_____
● Lynnette Jenkins	X_____	_____
● Mary Jane Wagle	X_____	_____

III. Approval of Minutes

A. February 21, 2023 - Regular Meeting

February 21, 2023, Regular Board meeting minutes were reviewed. Moved by Wagle, Second by Molodow; the following vote took place:

Meeting Minutes were Approved by the following vote: AYES – Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Mattenson, Jenkins.

IV. Directors' Updates

- A. Enrollment, ADA update
- B. Academic Achievement Update – APEX Oversight, Matrix Oversight
- C. HR/Staff Update
- D. Matrix LCAP Update

Director Woelke reviewed the schools' enrollment and ADA. Director Lopez covered staffing plans for the upcoming school year. Director Woelke reviewed the APEX Academy oversight visit and shared that the Matrix visit was postponed due to the strike. A general report on the progress of the LCAP for Matrix Academy was provided and discussed as additional metrics using DASS specific subgroups are being considered for inclusion and monitoring.

V. Business for Review and Discussion

- A. School Facilities – APEX Prop39, Matrix search, PazLo Office/Storage Space
- B. CA Emergency State Expiration
- C. CCSA Conference Update
- D. Review Element 15 – April 11, 2023 Meeting

Director Lopez updated the Board on facilities for 2023-24, focusing on the need for office and storage space for APEX as plans for transitioning evolve. An update was given regarding the BSBC location negotiations. An update on progress on overall strategy for PazLo growth and expansion was provided by Director Lopez, inclusive of Executive director roles and leadership development. APEX's Charter Element 15 was discussed by the Board. Director Lopez provided an overview of the CCSA conference attended by Lopez, Woelke, Huitron and Esparza, focusing on the political landscape inclusive of bills moving through the legislature that could affect funding. All school closure steps within Element 15 of APEX's charter were discussed, while an April 11 @11AM regular meeting was confirmed for specific board action to be taken.

VI. Business for Action

- A. Review of February 2023 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy and Matrix for Success Academy.

Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the February 2023 financials. Moved by Jenkins, Second by Molodow; the following vote took place:

Item A was Approved by the following vote: AYES – Jenkins, Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Mattenson.

- B. Review and approval of 2nd Interim Reports for APEX Academy and Matrix for Success Academy. These compliance reports are due to authorizer and LACOE.

Ayanthy Peiris from ExEd, provided and reviewed 2nd Interim Reports for both PazLo schools. Moved by Wagle, Second by Jenkins; the following vote took place:

Item B was Approved by the following vote: AYES – Jenkins, Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Mattenson.

- C. Review and approve proposed Facilities Lease Agreement with BSBC (Berendo Street Baptist Church). This facility approval would allow us to continue to support APEX families during the transition year and potentially serve Matrix families in the future.

Directors Woelke and Lopez discussed and reviewed the proposed Facilities Lease Agreement vetted by legal counsel. The agreement would allow us to move in June 1st, prepare the space to support APEX families post closure, and begin the process to secure 2nd site for Matrix as well. . Moved by Jenkins, Second by Molodow; the following vote took place:

Item C was Approved by the following vote: AYES – Jenkins, Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Mattenson.

- D. Review and approval of School Transportation Policy. This policy formalizes procedures and processes to ensure our students and employees are protected during activities designed to engage and involve our families in the learning process.

Directors Woelke and Lopez discussed and reviewed the proposed Facilities Lease Agreement vetted by legal counsel. The agreement would allow us to move in June 1st, prepare the space to support APEX families (2-3 miles south of APEX site) post closure, and begin the process to secure 2nd site for Matrix (within zip code identified on Matrix’s charter) as well. Moved by Wagle, Second by Jenkins; the following vote took place:

Item D was Approved by the following vote: AYES – Jenkins, Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Mattenson.

- E. Review and approval of Safe Passage Initiative and related purchases above the \$10K limit. Given the growing enrollment of parenting teens, homeless/foster youth and other vulnerable youth, a part of our safe passage initiative is to purchase 3-4 used vans for voluntary ride-share programs to increase vulnerable youth participation and engagement to-and-from school safely.

Director Woelke reviewed the proposed Safe passage Initiative to support our parenting teens, homeless youth, and APEX students transferring to Matrix post closure. The initiative would be inclusive of continuing to provide Metro cards, purchasing vans for transportation as needed, which will allow for increased student attendance and engagement. Moved by Jenkins, Second by Molodow; the following vote took place:

Item E was Approved by the following vote: AYES – Jenkins, Wagle, Molodow, Getz. NAYES – 0, Abstain – 0. Absent – Mattenson.

- F. Review and approval of Arts, Music, Instructional Materials Block Grant Plan for APEX Academy and Matrix for Success Academy. These funds are part of the current budget as one-time funds to be used to support instructional materials, staff salaries, benefits and curriculum development.

No action taken. Item F was Postponed for action at future meeting.

- G. Review, certification, and approval of Matrix for Success Academy NCB Compliance. As approved at earlier meeting resolution and policy, Governing Board certifies ongoing full compliance of NCB documentation and ADA reports at every regular meeting for every attendance month/learning period throughout the school year.

Dr. Brooks, Matrix administrator, reviewed documentation regarding compliance with IS procedures and regulations. Moved by Jenkins, Second Molodow; the following vote took place:

Item G was Approved by the following vote: AYES – Jenkins, Wagle, Molodow. NAYES – 0, Abstain – 0. Absent – Getz, Mattenson.

VII. Public Comment

- A. TBD

No public comment.

VIII. Closed Session

Personnel (Government Code Section 54957)

- a. Personnel
- b. Executive Directors Employment

No closed session held.

IX. Adjournment

- a. Meeting was adjourned at 5:13PM.

Moved by Wagle, Second by Getz; the following vote took place:

Adjournment was Approved by the following vote: AYES – Jenkins, Wagle, Molodow. NAYES – 0, Abstain – 0. Absent – Getz, Mattenson.

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321.

The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: www.apexacademy.org