

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS
Governing Board of APEX Academy and Matrix for Success Academy
REGULAR MEETING MINUTES
5:00 PM, Tuesday April 3, 2018

I. Call to Order

Meeting was called to order at 5:09PM.

II. Roll Call

	Present	Absent
● Ms. Gail Shaw-Hawkins	<u>X</u>	<u> </u>
● Ms. Jody Molodow	<u> </u>	<u>X</u>
● Ms. June Getz	<u>X</u>	<u> </u>
● Ms. Marla Mattenson	<u> </u>	<u>X</u>
● Ms. Allison Hendrick	<u>X</u>	<u> </u>

III. Approval of Minutes

A. February 27, 2018, October 30, 2017

February 27, 2018 and October 30, 2017 Board meeting minutes were reviewed. Moved by Getz, Second by Hendrick; the following vote took place:

Meeting Minutes were Approved by the following vote: AYES- Shaw-Hawkins, Hendrick, Getz. NAYES – 0, Abstain – 0. Absent – Molodow, Mattenson.

IV. Directors’ Updates

- A. Charter news and advocacy
- B. APEX, Matrix Facility/staffing, and DPNG learning platform
- C. Enrollment, attendance
- D. Academic achievement update – Class of 2018
- E. LCAP Update for APEX and LCAP initial Plan for Matrix

Directors Paz and Lopez provided an update on a range of items with Mr. Lopez focusing on the lease negotiations with New Hope Church as the first site of the Matrix for Success Academy. It was indicated that administrators for the Matrix have been selected and were scheduled to start on April 23, 2018. Mr. Paz proceeded to highlight the class of 2018 focusing on the high percentage of seniors eligible to apply and actually applying to CSU and UC this year. APEX expects to maintain the A-G eligibility rate in the 60 percent range. Mr. Lopez provided an update on input acquired from various stakeholder and progress made toward establishment of goals to be included in the LCAP report and update. Mr. Lopez included data from NWEA showing academic progress schoolwide and within significant subgroups; this multi-year data may be included within LCAP goals.

V. Business for Review and Discussion

- A. Certificated/Classified Staff Update
- B. Governing Board member recruitment and training
- C. April 26, 2018 Oversight Visit
- D. Matrix Budget and staffing update, Walton and PCSGP Grants

Mr. Paz started by providing an update on the development of the board via the trainings and meeting provided through existing partnerships with ExEd; he stated that we expect to interview and consider up to 3 potential board members. Mr Lopez continued by describing to the board the preparation taking place for the upcoming LAUSD oversight visit, highlighting the progress made across all grade levels within NWEA testing; while proficiency level remain low, growth is observed across all grade levels and all significant subgroups. As “at-will employment agreements” talks are being held, we expect higher than usual turn over of teachers, a combination of teachers moving out of the LA area and teachers not being renewed by APEX administration. APEX and Matrix budget will be finalized as the governor’s May revise budget is released.

VI. Business for Action

- A. Review and approval of February 2018 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy.

Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the statements for February 2018. Ayanthy indicated that APEX is forecasted to have a net loss for fiscal year 2017-18. With the receipt of Walton Grant funds, an income statement for Matrix is now included with the dashboard. Director Lopez explained that partial salaries of directors and operations manager will continue to be shifted to Matrix account as more work and activity is directed toward the Matrix start-up. Moved by Shaw-Hawkins, Second by Getz; the following vote took place:

Item A was Approved by the following vote: AYES- Shaw-Hawkins, Hendrick, Getz. NAYES – 0, Abstain – 0. Absent – Molodow, Mattenson.

- B. Review and approval of 2nd Interim Report, Enrollment/ADA for APEX Academy. This is a financial report due to the LAUSD and LACOE.

Ayanthy Peiris from ExEd, reviewed the 2nd Interim Report for 2017-18. Ayanthy indicated that APEX is forecasted to have a net loss for fiscal year 2017-18. Moved by Getz, Second by Hendrick; the following vote took place:

Item B was Approved by the following vote: AYES- Shaw-Hawkins, Hendrick, Getz. NAYES – 0, Abstain – 0. Absent – Molodow, Mattenson.

- C. Recommendation to approve the 2018-19 APEX Academic Calendar. The calendar presented closely matches the adopted LAUSD calendar and satisfies the submitted Proposition 39 facilities request for the 2018-19 school year.

Director Lopez reviewed the academic calendar for the 2018-19 school year with the board for approval. Moved by Hendrick, Second by Getz; the following vote took place:

Item C was Approved by the following vote: AYES- Shaw-Hawkins, Hendrick, Getz. NAYES – 0, Abstain – 0. Absent – Molodow, Mattenson.

- D. Recommendation to approve “At-Will Employment Agreements” for school year 2018-2019 for classified and certificated staff. Classified employees need to be given letters of reasonable assurance of employment prior to end of school year. Admin will be holding individual conferences with certificated personnel over the next month to review employment agreements for 2018-19.

Director Lopez proceeded to review the employment agreements for the upcoming 2018-19 school year for the various classes of employees. Board member Getz brought up the issue of clarifying and being clear on the definition of “Exempt” employees as it may be applied to teacher and university interns who are currently enrolled and in pursuit of a teacher credential; Director Lopez indicated that the matter will be researched and legal counsel may be consulted. In addition, Board chair Shaw-Hawkins requested that classified employment agreement include the various job titles included within this category prior to approval. Item was amended to approve the Certificated employment agreements only with this vote. Classified document to be approved at future meeting once job categories have been included. Moved by Hendrick, Second by Getz; the following vote took place:

Item D was Approved by the following vote: AYES- Shaw-Hawkins, Hendrick, Getz. NAYES – 0, Abstain – 0. Absent – Molodow, Mattenson.

VII. Public Comment

A. TBD

No public comments made.

VIII. Closed Session

Personnel (Government Code Section 54957)

Employee Discipline/Dismissal/Release

No closed session held

IX. Adjournment

a. Meeting was adjourned at **6:37PM.**

Moved by Hendrick, Second by Getz; the following vote took place:

Adjournment Approved by the following vote: AYES- Shaw-Hawkins, Hendrick, Getz. NAYES – 0, Abstain – 0. Absent – Molodow, Mattenson.

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550.

Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: www.apexacademy.org