

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS
Governing Board of APEX Academy and Matrix for Success Academy
REGULAR MEETING MINUTES
5:00 PM, Tuesday May 22, 2018

I. Call to Order

Meeting was called to order at 5:07PM.

II. Roll Call

	Present	Absent
● Ms. Gail Shaw-Hawkins	<u>X</u> (5:12pm)	_____
● Ms. Jody Molodow	<u>X</u>	_____
● Ms. June Getz	<u>X</u>	_____
● Ms. Marla Mattenson	<u>X</u>	_____
● Ms. Allison Hendrick	<u>X</u>	_____

III. Approval of Minutes

A. April 3, April 24, 2018

April 3 and April 24, 2018 Board meeting minutes were reviewed. Moved by Getz, Second by Molodow; the following vote took place:

Meeting Minutes were Approved by the following vote: AYES- Molodow, Mattenson, Hendrick, Getz. NAYES – 0, Abstain – 0. Absent – Shaw-Hawkins.

IV. Directors' Updates

- A. Charter news
- B. APEX, Matrix Facility/staffing, and DPNG learning platform
- C. Enrollment, attendance
- D. Academic achievement update
- E. April 26, 2018 LAUSD Oversight Visit
- F. LCAP Update for APEX and LCAP initial Plan for Matrix

Director Lopez provided an update on Matrix facilities status and final stage of signing lease agreement with New Hope Baptist Church. It was indicated that securing a CUP may take longer than expected, thus a clause is in place to early termination if not completed by December 2018. Director Paz provided an update on enrollment for Matrix and explaining that we could provide expanded services to APEX students who needed credit recovery opportunities through Matrix enrollment during the Summer time. Both directors provided update on the LAUSD oversight visit highlighting the areas discussed with fiscal team. Report will be included in agenda once received from District.

V. Business for Review and Discussion

- A. Certificated/Classified Staff Update
- B. Governing Board member recruitment and training
- C. Matrix for Success Academy Draft Budget and LCAP, state priorities – PUBLIC HEARING
- D. APEX Academy Draft Budget and LCAP, state priorities – PUBLIC HEARING

Director Paz updated the board on progress regarding board member recruitment and related activities. Director Lopez proceeded to walk through drafts of LCAPs for both APEX Academy and Matrix for Success Academy, indicating that the initial Matrix LCAP is based on data points from petition that will be revised as the school year progresses and will likely change. The APEX LCAP goals remain the same, however several actions were modified and added to continue progress observed within NWEA performance. Mr. Paz explained that while growth within NWEA is slow, it has been steady over three years, and we expect it to translate to improved SBAC performance; Paz explained that while NWEA measures growth along all grade levels, SBAC only provides data for students in grades 7-8, thus limiting its representation of overall school progress.

VI. Business for Action

- A. Review and approval of April 2018 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy. Income statement for Matrix for Success Academy.

Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the statements for April 2018. Moved by Molodow, Second by Getz; the following vote took place:

Item A was Approved by the following vote: AYES- Shaw-Hawkins, Hendrick, Getz, Molodow, Mattenson. NAYES – 0, Abstain – 0. Absent – 0

- B. Review and approval of Employee Handbook. Documents have been updated to reflect language from addition of Matrix for Success Academy, benefits information reflective of the various work calendars, etc.

Item B was postponed to future meeting

- C. Recommendation to approve the 2018-19 Matrix for Success Academy Academic Calendar. The calendar presented reflects a revised 2-track calendar proposed within the approved charter petition. Both tracks meet the required provision of 180 traditional school days.

Director Lopez reviewed the academic calendar for the 2018-19 school year for Matrix for Success Academy with the board for approval. Moved by Hendrick, Second by Getz; the following vote took place:

***Item C was Approved** by the following vote: AYES- Shaw-Hawkins, Hendrick, Getz, Molodow, Mattenson. NAYES – 0, Abstain – 0. Absent – 0*

- D. Recommendation to approve Lease Agreement with accompanying Addendum for Matrix Site 1, located at 5200 S. Central Avenue, Los Angeles, 90011. This site will require the acquisition of a Conditional Use Permit (CUP) prior to securing the appropriate Certificate of Occupancy.

Director Lopez and Paz reviewed the lease agreement for Matrix site 1. They discussed the fact that securing a conditional use permit may take up to a year for this location. They indicated that a presence in the neighborhood is a priority as recruitment starts in the area.

***Item D was Approved** by the following vote: AYES- Shaw-Hawkins, Hendrick, Getz, Molodow, Mattenson. NAYES – 0, Abstain – 0. Absent – 0*

- E. Review and approval of Employment Agreements of school directors for school year 2018-2019. Included agreements use a 2.5% COLA as reflected in both charter school budgets.

Governing board discussed directors' employment matters in closed session. Governing board moved back into public session to public discussion and to take action on item E. Moved by Getz, Second by Molodow; the following vote took place:

***Item E was Approved** by the following vote: AYES- Shaw-Hawkins, Molodow, Mattenson, Hendrick, Getz. NAYES – 0, Abstain – 0. Absent – 0.*

VII. Public Comment

- A. TBD

No public statements made

VIII. Closed Session

Personnel (Government Code Section 54957)

Employment School Directors

*Closed session held. Public discussion and action followed under business for action **Item E***

IX. Adjournment

- a. Meeting was adjourned at **7:15 PM**

Moved by Getz, Second by Molodow; the following vote took place:

***Adjournment Approved** by the following vote: AYES- Shaw-Hawkins, Hendrick, Getz, Molodow, Mattenson. NAYES – 0, Abstain – 0. Absent – 0*

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550.

Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: www.apexacademyia.org