

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS
Governing Board of APEX Academy and Matrix for Success Academy
REGULAR GOVERNING BOARD MEETING MINUTES

1309 N. Wilton Place, Los Angeles, CA 90028 – Bernstein Library
 1010 E. 34th Street, Los Angeles, CA 90011 – Room 1
 COVID19 SOCIAL DISTANCING - TELECONFERENCE MTG.

4:00 PM, Tuesday April 27, 2021

I. Call to Order

Meeting was called to order at 4:02PM.

II. Roll Call

| | Present | Absent |
|--------------------|----------|----------|
| ● Jody Molodow | <u>X</u> | _____ |
| ● June Getz | <u>X</u> | _____ |
| ● Marla Mattenson | <u>X</u> | _____ |
| ● Allison Hendrick | <u>X</u> | _____ |
| ● Lynnette Jenkins | _____ | <u>X</u> |
| ● Mary Jane Wagle | <u>X</u> | _____ |

III. Approval of Minutes

A. March 23-Regular meeting, April 13-Update and Strategy meeting 2021.

March 23 and April 13, 2021, Board meeting minutes were reviewed. Moved by Mattenson, Second by Molodow; the following vote took place:

Meeting Minutes were Approved by the following vote: AYES- Molodow, Jenkins, Hendrick, Getz, Wagle. NAYES – 0, Abstain – 0. Absent – Jenkins.

IV. Directors' Updates

- A. Enrollment, attendance update
- B. HR/Staff Update – COVID19 Report
- C. APEX Academy – Admin Update
- D. Matrix for Success Academy – Admin Update

Director Lopez and Paz provided an update on enrollment and ADA for both schools. Susan Huitron provided an HR update on the overall COVID-19 testing infection rates at the schools as we move to reopening the sites. Admin Kuhlmann, from APEX, provided an update regarding the co-location and challenges as the Prop39 agreement is finalized. Admin Woelke, from Matrix, discussed the plans for student recovery as the community opens back up; staffing related to our outreach and recruitment was discussed in light of the ELO funds expected.

V. Business for Review and Discussion

- A. PPP SBA Loan Forgiveness – Process completed, SBA to provide final approval.
- B. Budget Update – Matrix plan for growth, APEX enrollment adjustments.
- C. APEX Prop39 Prelim Offer for 2021-22
- D. School operations updates – Hanmi Bank Signature cards updates, school re-opening
- E. Schools and IP Development Update

Ayanthy Peiris reported that the PPP loan forgiveness process was finalized with Hanmi Bank, confirmation was given by bank rep. Director Lopez provided an overview of the expected one-time revenue from the various federal relief bills passed by Congress.

Director Paz shared about our Collective Care Continuum mental health model and our efforts to share the innovation with other schools and districts. Formal implementation and a beta web-app is expected in the Fall of 2021 at both schools as we increase our work with ensuring that student mental health is prioritized.

An overview of the 2021-22 LCAP goals was shared in the context of the budget development process for 2021-22. Director Lopez shared the Prop39 Final offer.

Director Lopez gave an update on the development of the enrollment expansion plan for Matrix along with a plan to involve all staff in the recruitment and outreach efforts in the community to ensure enrollment growth goals are met. Margret Woelke shared that schools from the neighborhood have begun to reach out to Matrix for enrollment of students who are MIA or have not been successful during the current school year.

VI. Business for Action

- A. Review of March 2021 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy and Matrix for Success Academy.

Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the March 2021 financials. The PPP loan forgiveness is expected to bring Matrix's financials into positive net income and equity for the fiscal year. Moved by Wagle, Second by Mattenson; the following vote took place:

Item A was Approved by the following vote: AYES- Mattenson, Molodow, Hendrick, Getz, Wagle. NAYES – 0, Abstain – 0. Absent – Jenkins.

- B. Review and Receipt of APEX Academy's Prop39 Final Offer. Once signed, Shared Use Agreement (SUA) will be negotiated, and final costs adjusted accordingly.

Director Lopez reviewed the Final prop39 Offer and stated that APEX is losing 2 additional classroom spaces due to declining enrollment. Moved by Wagle, Second by Getz; the following vote took place:

Item B was Approved by the following vote: AYES- Mattenson, Molodow, Hendrick, Getz, Wagle. NAYES – 0, Abstain – 0. Absent – Jenkins.

- C. Review and approve Facilities Lease Addendum for Matrix for Success Academy at St. Patrick's Church Site. Addendum for 2021-22 maintains the same rate and costs as in the current 2020-21 fiscal year.

Director Lopez and administrator Woelke reviewed the lease agreement from St Patrick's Church for the fiscal year 2021-22. Moved by Mattenson, Second by Hendrick; the following vote took place:

Item C was Approved by the following vote: AYES- Mattenson, Molodow, Hendrick, Getz, Wagle. NAYES – 0, Abstain – 0. Absent – Jenkins.

- D. Review and approval of MOU with The Fulfillment Fund. This MOU will bring additional post-secondary and college counseling services and capacity development for 11th and 12th grade students during the 2021-22 school year.

Director Paz reviewed the MOU from the Fulfillment Fund to provide college and career counseling services for student cohorts from the current and next school years. He indicated the greatest advantage is the post-secondary follow up and monitoring that can yield powerful data regarding post-secondary success and resilience of our students. Board member Mattenson requested to explore a formal data sharing agreement to ensure data is provided in the future. Moved by Hendrick, Second by Molodow; the following vote took place:

Item D was Approved by the following vote: AYES- Mattenson, Molodow, Hendrick, Getz, Wagle. NAYES – 0, Abstain – 0. Absent – Jenkins.

- E. Review, certification, and approval of Matrix for Success Academy NCB Compliance. As approved at earlier meeting resolution and policy, Governing Board certifies ongoing full compliance of NCB documentation and ADA reports at every regular meeting for every attendance month/learning period throughout the school year.

Administrator Margaret Woelke from Matrix reported compliance certification of NCB enrollment and ADA reporting for previous periods. Moved by Molodow, Second by Hendrick; the following vote took place:

Item E was Approved by the following vote: AYES- Mattenson, Molodow, Hendrick, Getz, Wagle. NAYES – 0, Abstain – 0. Absent – Jenkins.

VII. Public Comment

- A. TBD

No public comment

VIII. Closed Session

Personnel (Government Code Section 54957)

- a. Executive Director(s) review

No closed session held.

IX. Adjournment

- a. Meeting was adjourned at 5:33PM

Moved by Hendrick, Second by Wagle; the following vote took place:

Adjournment Approved by the following vote: AYES- Mattenson, Molodow, Hendrick, Getz, Wagle. NAYES – 0, Abstain – 0. Absent – Jenkins.

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550. Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321. The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: www.apexacademyla.org and matrix4success.org