

PAZLO EDUCATION FOUNDATION BOARD OF DIRECTORS
Governing Board of APEX Academy and Matrix for Success Academy
REGULAR GOVERNING BOARD MEETING MINUTES
4:00 PM, Tuesday March 24, 2020

I. Call to Order

Meeting was called to order at 4:06PM.

II. Roll Call

	Present	Absent
● Ms. Jody Molodow	<u> X </u>	_____
● Ms. June Getz	<u> X </u>	_____
● Ms. Marla Mattenson	<u> X </u>	_____
● Ms. Allison Hendrick	<u> X </u>	_____
● Lynnette Jenkins	<u> X </u>	_____
● Mary Jane Wagle	<u> X </u>	_____

III. Approval of Minutes

A. February 25, 2020.

No minutes approved; postponed to future meeting. Document not available.

IV. Directors' Updates

- A. School Closures
- B. COVID-19 Budget Implications
- C. Enrollment, attendance update

Director Lopez provided an update on the pandemic and required school closures. Correspondence and messages shared with the community were shared regarding the closures of the schools through April 3, 2020. Lopez stated that the COVID19 situation is evolving daily and an extension of the closure maybe required as information trickles down and is updated, our focus over the last week and upcoming week in on the mental health status of our families and staff. Lopez explained that the school closures will affect enrollment growth at Matrix more than at APEX. Budget implications are uncertain at this point, however, Lopez and ExEd will be keeping informed as to specifics coming from CDE related to impact and funding for operations.

V. Business for Review and Discussion

- A. Emergency delegation of authority and school closures resolution
- B. Fiscal Stabilization Plan Update – Loan Agreement
- C. Notice to Cure Update – CDE clearance
- D. Cliffton, Larsen, Allen, LLP Update – NCB Audit agreement

Director Lopez and Susan updated the Board regarding the state of school staff in relation to the coronavirus issue. Director Lopez discussed the need to formally have a loan agreement between the two schools in addition to the current interagency loan resolution, given recent information shared by authorizer and FCMAT manual. On the NTC issue, Lopez shared that discussion and correspondence with CDE resulted on CDE staff removing a hold placed on reimbursements due to the NTC. On the special audit item, Ms. Woelke, admin from Matrix reported that CLA has been reviewing hundred of files over the last 2 weeks and a team from CLA visited Matrix to review all student files for compliance.

VI. Business for Action

- A. Review of February 2020 financial statements, Enrollment/ADA, check/voucher register and balance sheet for APEX Academy and Matrix for Success Academy.

Ayanthy Peiris from ExEd, provided the financial dashboard and reviewed the February 2020 financials. Director Lopez added that projected growth in Matrix enrollment and ADA is likely to be affected due to the closure of the school, while APEX enrollment is likely to stay the same. Moved by Mattenson, Second by Wagle; the following vote took place:

Item A was Approved by the following vote: AYES- Jenkins, Getz, Hendrick, Mattenson, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – 0.

- B. Review and approval of COVID-19 Emergency Delegation of Authority and School Closures Resolution. This resolution delegates authority to PazLo Executive leadership to manage the COVID-19 Pandemic crisis and emergency management actions, inclusive of school closures, operational and personnel decisions to ensure continuity of educational program, in close coordination with local, county and state mandates related to the COVID-19 Pandemic.

Director Lopez discussed and reviewed the purpose of resolution and explained that the high fluidity of the crisis; the need to potentially extend closures and acquire additional technology to ensure accessibility and operational sustainability of the program if extended closure is needed, . Moved by Wagle, Second by Getz; the following vote took place:

Item B was Approved by the following vote: AYES- Jenkins, Getz, Hendrick, Mattenson, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – 0.

- C. Review, certification, and approval of Matrix for Success Academy NCB Compliance. As approved at earlier meeting resolution and policy, Governing Board certifies ongoing full compliance of NCB documentation and ADA reports at every regular meeting for every attendance month/learning period throughout the school year.

Matrix for Success Admin, Ms. Woelke, reviewed and stated that all new students added within indicated month have fully executed MAs and all relevant documentation necessary for ADA reporting.

Given closure of Matrix, no ADA data for corresponding learning periods was submitted for certification, as learning periods were not completed prior to school closure. Moved by Hendrick, Second by Molodow; the following vote took place:

Item C was Approved by the following vote: AYES- Jenkins, Getz, Hendrick, Mattenson, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – 0.

VII. Public Comment

- A. TBD

No public comment

VIII. Closed Session

- Personnel (Government Code Section 54957)

No closed session held

IX. Adjournment

- a. Meeting was adjourned at 5:14PM.

Moved by Hendrick, Second by Mattenson; the following vote took place:

Adjournment Approved by the following vote: AYES- Jenkins, Hendrick, Mattenson, Getz, Molodow, Wagle. NAYES – 0, Abstain – 0. Absent – 0.

The PazLo Governing Board encourages your attendance and participation at its monthly meetings.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (323) 817-6550.

Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

Materials related to an item on this Order of Business distributed to the PazLo Governing Board are available for public inspection at the APEX Academy Main Office, Room 321.

The PazLo Governing Board invites all interested community members to attend the monthly Board meetings. Meeting calendars, agendas and minutes for previous meetings may be found in the APEX Academy Main Office, as well as at: www.apexacademy.org